

The Round Lake Area Library is subject to the requirements of the American with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities, are requested to contact the library at 546-7060 (Voice) or 546-7064 (TDD/TT) promptly to allow the library to make reasonable accommodation. The library is located at 906 Hart Road in Round Lake, IL

**ROUND LAKE AREA LIBRARY BOARD OF TRUSTEES
REGULAR BOARD MEETING MINUTES
MEETING ROOM
March 22, 2023 – 6:30 p.m.**

Anyone interested in remotely attending this meeting should contact the library at least 24 hours before the meeting.

All matters on the agenda may be discussed, amended, and acted upon, regardless of placement.

1. Call to Order

President Anne Richmond called the meeting to order at 6:30 p.m.

2. Roll Call

Melanie Francisco P
Brittany Kearby P
Kathy Oetker A
Ana Perez P via Zoom

Sherry Perkowitz P
Anne Richmond P
Karolyn Wessel P

Jim DiDonato, Executive Director P
Marina Stevens, Assistant Director P
Robbyn Allbee, Administrative Manager P

3. Pledge of Allegiance

All present recited the Pledge of Allegiance

4. Approval of Agenda

Karolyn Wessel made a motion to approve the Agenda as presented, Sherry Perkowitz seconded. All Trustees present, (Francisco, Kearby, Perez, Perkowitz, Richmond and Wessel), voted Aye. Motion carried.

5. Public Introductions and Comments

The public is invited to provide comments at the beginning of each meeting. Any person or group wishing to speak is requested to sign in prior to the meeting, indicating the issue that they are addressing. The time for comments will be limited to three minutes per person. Please note that the Board will listen to the comments but may not take official action during this meeting. However, a member of the Board may give direction to staff following a presentation.

Jerry Dietz, Library Attorney; Courtney Mohr, Library Auditor; Joe Charneske, Library Accountant; Andrew Kim, PMA Financial Services; Penny McMahon, Head of Technical Services; Alisha Smaby, Head of Circulation and Passport Manager; Aleece Michalak, Librarian; Julie Bachinger, Librarian; Zaida Pineda, Library Assistant; Cheryl Clark, Administrative Services Assistant.

6. Presentations

A. Courtney Mohr, Lauterbach & Amen and Joe Charneske of The Charneske Group – Audit Review
Courtney presented an overview of the FY 2021/2022 Audit and issued a Clean Opinion, the highest possible.

B. Andrew Kim, PMA – Financing Options
Andrew presented information about two financing options for a new building; a Bond Referendum and a Limiting Rate option. Details can be found in the Power Point Presentation Andrew provided.

7. Approval of Minutes

- A. February 22, 2023 Regular Board Meeting Minutes
- B. March 8, 2023 Committee of Whole Meeting Minutes

Melanie Francisco made a motion to approve both the February 22, 2023 Regular Board Meeting Minutes and the March 8, 2023 Committee of Whole Meeting Minutes, Brittany Kearby seconded. All Trustees present, (Francisco, Kearby, Perez, Perkowitz, Richmond and Wessel), voted Aye. Motion carried.

8. Financial Business

A. Bookkeeping Report

B. Vendor's List - Warrant #789

Anne Richmond made a motion to approve Warrant #789, Brittany Kearby seconded. On a Roll call all Trustees present, (Francisco, Kearby, Perez, Perkowitz, Richmond and Wessel), voted Aye. Motion carried.

9. Communications

A. Jim DiDonato informed the Board of the Friends Meeting, Days and Dates calendar, and the Secretary of State Transition Report.

10. Library Director's Report

11. Action Items

A. Discussion and Possible Action on FY 2021-2022 Audit (75 ILCS 16/30-45; 35 ILCS 200/30-30 and 50 ILCS 310/1)

Karolyn Wessel made a motion to approve the FY 2021-2022 Audit, Sherry Perkowitz seconded. On a Roll call vote all Trustees present, (Francisco, Kearby, Perez, Perkowitz, Richmond and Wessel), voted Aye. Motion carried.

B. Discussion and Possible Action on Circulation Policy

Karolyn Wessel made a motion to approve the Circulation Policy, Melanie Francisco seconded. All Trustees present, (Francisco, Kearby, Perez, Perkowitz, Richmond and Wessel), voted Aye. Motion carried.

12. Executive Session

No Executive Session

13. Board-Staff Mixer

The Board and Staff enjoyed snacks, cake and conversation.

14. General Good and Welfare

15. Adjournment

The Meeting Adjourned at 8:50 p.m.

Respectfully Submitted,

Name: _____ Date: _____
Robbyn Allbee, Recording Secretary

Name: _____ Date: _____
Karolyn Wessel
Secretary, Library Board of Trustees