

The Round Lake Area Library is subject to the requirements of the American with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities, are requested to contact the library at 546-7060 (Voice) or 546-7064 (TDD/TT) promptly to allow the library to make reasonable accommodation. The library is located at 906 Hart Road in Round Lake, IL

**ROUND LAKE AREA LIBRARY BOARD OF TRUSTEES
REGULAR BOARD MEETING MINUTES
MEETING ROOM
February 22, 2023 – 6:30 p.m.**

Anyone interested in remotely attending this meeting should contact the library at least 24 hours before the meeting.

All matters on the agenda may be discussed, amended, and acted upon, regardless of placement.

1. Call to Order

President Anne Richmond stated the meeting will be held remotely for health reasons in conjunction with Governor Pritzker's Executive Order 2023-02, (COVID-19 EXECUTIVE ORDER NO. 117), she then called the meeting to order at 6:32 p.m.

2. Roll Call

Melanie Francisco	P	Sherry Perkowitz	7:19 p.m.
Brittany Kearby	P	Anne Richmond	P
Kathy Oetker	6:49 p.m.	Karolyn Wessel	P
Ana Perez	P		

Jim DiDonato, Executive Director	P
Marina Stevens, Assistant Director	P
Robbyn Allbee, Administrative Manager	P

3. Pledge of Allegiance

All present recited the Pledge of Allegiance

4. Approval of Agenda

Melanie Francisco made a motion to accept the Agenda as presented, Ana Perez seconded. On a Roll Call Vote all Trustees present, (Francisco, Kearby, Perez, Richmond and Wessel), voted Aye. Motion carried.

5. Public Introductions and Comments

The public is invited to provide comments at the beginning of each meeting. Any person or group wishing to speak is requested to sign in prior to the meeting, indicating the issue that they are addressing. The time for comments will be limited to three minutes per person. Please note that the Board will listen to the comments but may not take official action during this meeting. However, a member of the Board may give direction to staff following a presentation.

Jerry Dietz, Library Attorney

6. Approval of Minutes

- A. January 11, 2023 Committee of Whole Meeting Minutes
- B. January 25, 2023 Regular Board Meeting Minutes
- C. February 8, 2023 Committee of Whole Meeting Minutes

Karolyn Wessel made a motion to approve the minutes for January 11, 2023, January 25, 2023 and February 8, 2023, Melanie Francisco seconded. On a Roll Call Vote all Trustees present, (Francisco, Kearby, Perez, Richmond and Wessel), voted Aye. Motion carried.

7. Financial Business

- A. Bookkeeping Report
- B. Vendor's List - Warrant #788

Anne Richmond made a motion to approve Warrant #788, Brittany Kearby seconded. On a Roll Call Vote all Trustees present, (Francisco, Kearby, Perez, Richmond and Wessel), voted Aye. Motion carried.

8. Communications

Melanie Francisco, Ana Perez and Brittany Kearby expressed interest in attending LACONI Trustee Banquet

9. Library Director's Report

10. Action Items

A. Discussion and Possible Action on Ratifying Semi-Annual Report of Receipts and Disbursements for Past Six Months (July-December, 2022) (50 ILCS 305/1)

Melanie Francisco made a motion to approve the Semi-Annual Report of Receipts and Disbursements for Past Six Months (July-December, 2022), Kathy Oetker seconded. On a Roll Call Vote all Trustees present, (Francisco, Kearby, Oetker, Perez, Perkowitz, Richmond and Wessel), voted Aye. Motion carried.

11. Executive Session

No Executive Session

12. Board-Staff Mixer

The mixer was rescheduled for the March 22, 2023 board meeting

13. Library Tour

Individual tours will be scheduled at a later date

14. General Good and Welfare

15. Adjournment

President Anne Richmond adjourned the meeting at 7:27 p.m.

Respectfully Submitted,

Name: _____ Date: _____
Robbyn Allbee, Recording Secretary

Name: _____ Date: _____
Karolyn Wessel, Secretary, Library Board of Trustees