

The Round Lake Area Library is subject to the requirements of the American with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities, are requested to contact the library at 546-7060 (Voice) or 546-7064 (TDD/TT) promptly to allow the library to make reasonable accommodation. The library is located at 906 Hart Road in Round Lake, IL

**ROUND LAKE AREA LIBRARY BOARD OF TRUSTEES
REGULAR BOARD MEETING AGENDA
MEETING ROOM
August 23, 2023 – 6:45 p.m.**

Anyone interested in remotely attending this meeting should contact the library at least 24 hours before the meeting.

All matters on the agenda may be discussed, amended, and acted upon, regardless of placement.

1. Call to Order

2. Roll Call

Melanie Francisco
Brittany Kearby
Kathy Oetker
Ana Perez

Sherry Perkowitz
Anne Richmond
Karolyn Wessel

Jim DiDonato, Executive Director
Marina Stevens, Assistant Director
Robbyn Allbee, Administrative Manager

3. Pledge of Allegiance

4. Approval of Agenda

5. Public Introductions and Comments

The public is invited to provide comments at the beginning of each meeting. Any person or group wishing to speak is requested to sign in prior to the meeting, indicating the issue that they are addressing. The time for comments will be limited to three minutes per person. Please note that the Board will listen to the comments but may not take official action during this meeting. However, a member of the Board may give direction to staff following a presentation.

6. Presentations:

7. Consent Agenda

- **Approval of Minutes**

- A. July 26, 2023 Regular Board Meeting Minutes
- B. August 9, 2023 Committee of Whole Meeting Minutes

- **Action Items**

- A. Ratify Annual Report of Receipts and Disbursements for FY 2022-2023 (30 ILCS 15/1 and 15/2 [annual])
- B. Ratify Semi-Annual Report of Receipts and Disbursements for Past Six Months (January-June, 2023 (50 ILCS 305/1 [semiannual])
- C. Discussion and Possible Action on Certification of FY 2022-2023 Illinois Public Library Annual Report (75 ILCS 16/30-65)

8. Financial Business

- A. Bookkeeping Report
- B. Vendor's List - Warrant 794 and 794A

9. Communications

10. Library Director's Report

11. Action Items

- D. Discussion and Possible Action on FY 2022-2023 Secretary's Audit (75 ILCS 16/30-65)

- E. Discussion and Possible Action on FY 2022-2023 Year End Interfund Transfer Ordinance, 08-23-2023-A-IFT
- F. Discussion and Possible Action on FY 2022-2023 Year End Interfund Transfer Ordinance, 08-23-2023-B-IFT
- G. Discussion and Possible Action on Ordinance 08-23-2023-BAO - FY 2023-2024 Final Budget and Appropriations Ordinance - AN ORDINANCE PROVIDING FOR BUDGET AND APPROPRIATIONS OF ROUND LAKE AREA PUBLIC LIBRARY DISTRICT, LAKE COUNTY, ILLINOIS FOR THE FISCAL YEAR BEGINNING JULY 1, 2023, AND ENDING JUNE 30, 2024
- H. Discussion and Possible Action on Space Needs Assessment
- I. Discussion and Possible Action on Capital Plan
- J. Discussion and Possible Action on Patrons with Disabilities Policy
- K. Discussion and Possible Action on Notary Public Policy

12. Executive Session

13. General Good and Welfare

14. Adjournment