

The Round Lake Area Library is subject to the requirements of the American with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities, are requested to contact the library at 546-7060 (Voice) or 546-7064 (TDD/TT) promptly to allow the library to make reasonable accommodation. The library is located at 906 Hart Road in Round Lake, IL

**ROUND LAKE AREA LIBRARY BOARD OF TRUSTEES**  
**Special Meeting to Interview/Appoint Candidates to Fill Vacancy in Public Office**  
**Board Meeting Minutes**  
**Activity Room**  
**December 14, 2022 – 7:00 p.m.**

Anyone interested in remotely attending this meeting should contact the library at least 24 hours before the meeting.

All matters on the agenda may be discussed, amended, and acted upon, regardless of placement.

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**1. Call to Order**

President Anne Richmond called the meeting to order at 7:05 p.m.

**2. Roll Call**

Melanie Francisco	P	Anne Richmond	P
Kathy Oetker	P	Carolina Schottland	P
Sherry Perkowitz	P		

Jim DiDonato, Executive Director	P
Marina Stevens, Assistant Director	A
Robbyn Allbee, Administrative Manager	P

**3. Pledge of Allegiance**

All present recited the Pledge of Allegiance

**4. Approval of Agenda**

Carolina Schottland made a motion to approve the Agenda as written, Melanie Francisco seconded. All Trustees present, (Francisco, Oetker, Perkowitz, Richmond and Schottland), voted Aye. Motion carried.

**5. Public Introductions and Comments**

The public is invited to provide comments at the beginning of each meeting. Any person or group wishing to speak is requested to sign in prior to the meeting, indicating the issue that they are addressing. The time for comments will be limited to three minutes per person. Please note that the Board will listen to the comments but may not take official action during this meeting. However, a member of the Board may give direction to staff following a presentation.

Karolyn Wessel, Candidate to fill vacancy on Library Board

**6. Communications**

**7. Executive Session**

At 7:07 p.m. Carolina Schottland made a motion to enter Executive Session for the purpose of interviewing and discussing candidates to fill a vacant position on the library board.

Closed session for the purpose of discussing the selection of a person to fill a public office, as defined in this Act, including a vacancy in a public office, when the public body is given power to appoint under law or ordinance, or the discipline, performance or removal of the occupant of a public office, when the public body is given power to remove the occupant under law or ordinance. (5 ILCS 120/2(c)(3).)

At 7:54 p.m. Carolina Schottland made a motion to reenter Open Session, Melanie Francisco seconded. All Trustees present, (Francisco, Oetker, Perkowitz, Richmond and Schottland), voted Aye. Motion carried.

**8. Action Items**

A. Discussion and Possible Action on Appointing a Trustee to Fill a Vacant Position on Library Board  
Melanie Francisco made a motion to appoint Karolyn Wessel as Library Trustee, Carolina Schottland seconded. All Trustees present, (Francisco, Oetker, Perkowitz, Richmond and Schottland), voted Aye. Motion carried. Anne Richmond swore in Karolyn Wessel.

**9. General Good and Welfare**

**10. Adjournment**

President Anne Richmond adjourned the meeting at 8:06 p.m.

Respectfully Submitted,

Name: \_\_\_\_\_ Date: \_\_\_\_\_  
Robbyn Allbee, Recording Secretary

Name: \_\_\_\_\_ Date: \_\_\_\_\_  
Secretary, Library Board of Trustees