

The Round Lake Area Library is subject to the requirements of the American with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities, are requested to contact the library at 546-7060 (Voice) or 546-7064 (TDD/TT) promptly to allow the library to make reasonable accommodation. The library is located at 906 Hart Road in Round Lake, IL

**ROUND LAKE AREA LIBRARY BOARD OF TRUSTEES
REGULAR BOARD MEETING MINUTES
MEETING ROOM
November 16, 2022 – 6:30 p.m.**

Anyone interested in remotely attending this meeting should contact the library at least 24 hours before the meeting.

All matters on the agenda may be discussed, amended, and acted upon, regardless of placement.

1. Call to Order

President Anne Richmond called the meeting to order at 6:31 p.m.

2. Roll Call

Bryan Beyersdorf	A	Sherry Perkowitz	P
Sarah Duby	P	Anne Richmond	P
Melanie Francisco	P	Carolina Schottland	P
Kathy Oetker	A		

Jim DiDonato, Executive Director	P
Marina Stevens, Assistant Director	P
Robbyn Allbee, Administrative Manager	P

3. Pledge of Allegiance

All present recited the Pledge of Allegiance

4. Approval of Agenda

Sarah Duby made a motion to approve the Agenda as presented, Sherry Perkowitz seconded. All Trustees present, (Duby, Francisco, Perkowitz, Richmond and Schottland), voted Aye. Motion carried.

5. Public Introductions and Comments

The public is invited to provide comments at the beginning of each meeting. Any person or group wishing to speak is requested to sign in prior to the meeting, indicating the issue that they are addressing. The time for comments will be limited to three minutes per person. Please note that the Board will listen to the comments but may not take official action during this meeting. However, a member of the Board may give direction to staff following a presentation.

Patron, Ana Perez; Patron, Patrick Duby

6. Approval of Minutes

- A. October 26, 2022 – Regular Board Meeting
Tabled to December Board Meeting

7. Financial Business

- A. Bookkeeping Report
B. Vendor's List - Warrant # 785

Anne Richmond made a motion to approve Warrant #785, Carolina Schottland seconded. On a Roll Call vote all Trustees present, (Duby, Francisco, Perkowitz, Richmond and Schottland), voted Aye. Motion carried.

8. Communications

None

9. Library Director's Report

10. Action Items

- A. Discussion and Possible Action on Ordinance 11-16-2022-TLO, Tax Levy Ordinance – AN ORDINANCE PROVIDING FOR LEVYING AND ASSESSING TAXES OF ROUND LAKE AREA PUBLIC LIBRARY DISTRICT, LAKE COUNTY, ILLINOIS, FOR 2022 TAX LEVY (THE FISCAL YEAR BEGINNING JULY 1, 2022, AND ENDING JUNE 30, 2023):

Melanie Francisco made a motion to approve Ordinance 11-16-2022-TLO, Tax Levy Ordinance, Sarah Duby seconded. On a Roll Call vote all Trustees present, (Duby, Francisco, Perkowitz, Richmond and Schottland), voted Aye. Motion carried.

B. Discussion and Possible Action on Scheduling a Meeting to Discuss a Building Project:

Trustees requested Jim coordinate a meeting with as many of the following building project service companies as possible at a single meeting: EveryLibrary, John Chrastka; Space Planner, Fred Schlipf; Engberg-Anderson Architects, Joe Huberty; PMA Securities, Andrew Kim. Anne will let trustees know when the board will meet.

C. Action on Motion Honoring Sarah Duby for Service to the Library:

Sarah Duby announced her resignation from the board as she is moving overseas to join her husband on new work assignment. Trustees thanked Sarah for her service to the board and wished her well in the many adventures yet to come. Anne Richmond read a motion Honoring Sarah Duby for her service to the Board, Melanie Francisco seconded. All Trustees present, (Duby, Francisco, Perkowitz, Richmond and Schottland), voted Aye. Motion carried. Anne directed Jim to post notice of a vacancy on the board, requesting those interested in applying for appointment to the position submit letters of interest by 5:00pm Monday, December 12, 2022.

D. Discussion and Possible Action on Scheduling a Special Meeting to Interview and Appoint Prospective Board Trustees:

Anne Richmond made a motion to schedule a special meeting for the purpose of interviewing candidates to fill a vacancy in public office for December 14, 2022 at 7:00 p.m., Carolina seconded. All Trustees present, (Duby, Francisco, Perkowitz, Richmond and Schottland), voted Aye. Motion carried.

11. **Executive Session:** No Executive Session

12. **General Good and Welfare**

Anne Richmond announced that Bryan Beyersdorf notified her of his resignation from the board on November 6, 2022 to focus on career and personal goals. Anne directed Jim to post notice of a vacancy on the board, requesting those interested in applying for appointment to the position submit letters of interest by 5:00pm Monday, December 12, 2022.

13. **Adjournment**

President Anne Richmond adjourned the meeting at 8:01 p.m.

Respectfully Submitted,

Name: _____ Date: _____
Robbyn Allbee, Recording Secretary

Name: _____ Date: _____
Sarah Duby,
Secretary, Library Board of Trustees