

*The Round Lake Area Library is subject to the requirements of the American with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities, are requested to contact the library at 546-7060 (Voice) or 546-7064 (TDD/TT) promptly to allow the library to make reasonable accommodation. The library is located at 906 Hart Road in Round Lake, IL*

**ROUND LAKE AREA LIBRARY  
BOARD OF TRUSTEES  
BOARD MEETING AGENDA  
REGULAR MEETING  
ACTIVITY ROOM  
May 23, 2018 – 6:30 p.m.**

All matters on the agenda may be discussed, amended, and acted upon, regardless of placement.

1. **Call to Order**
2. **Roll Call**

Laura Frye  
Debbie Jones  
Diane Klein  
Kathy Oetker

Anne Richmond  
Carolina Schottland  
Lisa Marie Smith

Jim DiDonato, Executive Director  
Robbyn Allbee, Administrative Manager

3. **Pledge of Allegiance**
4. **Approval of Agenda**
5. **Public Introductions and Comments**

The public is invited to provide comments at the beginning of each meeting. Any person or group wishing to speak is requested to sign in prior to the meeting, indicating the issue that they are addressing. The time for comments will be limited to three minutes per person. Please note that the Board will listen to the comments but may not take official action during this meeting. However, a member of the Board may give direction to staff following a presentation.

6. **Approval of Minutes**
  - A. Minutes of Regular Board Meeting for April 25, 2018
7. **Financial Business**
  - A. Bookkeeping Report
  - B. Vendor's List - Warrant # 731

8. **Communications:**

9. **Library Director's Report**

10. **Action Items**

- A. Appointment of Trustees to Review Secretary's Minutes for Past Fiscal Year 2017-2018 (75 ILCS 16/30-65)
- B. Discussion and Possible Action on Closing Walk-up Book Drop
- C. Discussion and Possible Action on Hours of Operation
- D. Discussion and Possible Action on Employee Health Insurance Contribution
- E. Discussion and Possible Action on COLA /Merit Adjustments to Staff Salaries and Salary Schedule for FY 2018-2019
- F. Discussion and Possible Action on Computer Workstation Purchase

**11. Executive Session:**

**12. General Good and Welfare**

**13. Adjournment**