

The Round Lake Area Library is subject to the requirements of the American with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities, are requested to contact the library at 546-7060 (Voice) or 546-7064 (TDD/TT) promptly to allow the library to make reasonable accommodation. The library is located at 906 Hart Road in Round Lake, IL

**ROUND LAKE AREA LIBRARY
BOARD OF TRUSTEES
BOARD MEETING AGENDA
REGULAR MEETING
MEETING ROOM
December 19, 2018 – 6:30 p.m.**

All matters on the agenda may be discussed, amended, and acted upon, regardless of placement.

1. Call to Order

2. Roll Call

Laura Frye	Anne Richmond
Diane Klein	Carolina Schottland
Kathy Oetker	Lisa Marie Smith
Jim DiDonato, Executive Director	
Robbyn Allbee, Administrative Manager	

3. Pledge of Allegiance

4. Approval of Agenda

5. Public Introductions and Comments

The public is invited to provide comments at the beginning of each meeting. Any person or group wishing to speak is requested to sign in prior to the meeting, indicating the issue that they are addressing. The time for comments will be limited to three minutes per person. Please note that the Board will listen to the comments but may not take official action during this meeting. However, a member of the Board may give direction to staff following a presentation.

Action Item A: Swear In and Administer Oath of Office to New Trustee

Roll Call

Sarah Duby	Anne Richmond
Laura Frye	Carolina Schottland
Diane Klein	Lisa Marie Smith
Kathy Oetker	
Jim DiDonato, Executive Director	
Robbyn Allbee, Administrative Manager	

6. Approval of Minutes

- A. Minutes of Tax Levy Hearing for November 28, 2018
- B. Minutes of Regular Board Meeting for November 28, 2018

7. Financial Business

- A. Bookkeeping Report
- B. Vendor's List - Warrant # 738

8. Communications:

9. Library Director's Report

10. Action Items

- B. Discussion and Possible Action on FY 2017-2018 Audit (75 ILCS 16/30-45; 35 ILCS 200/30-30 and 50 ILCS 310/1)
- C. Discussion and Possible Action on Opening and Closing Checking Accounts

- D. Discussion and Possible Action on Intergovernmental Agreement with the Village of Round Lake Beach for Use of Card Catalogs for Seed Library
- E. Motion Honoring Library Therapy Dog, Holly Collie, and Owner Deb Allen, for Service to the Round Lake Area Library and the Greater Round Lake Community
- F. Discussion and Possible Action on Veterans Supply Drive - Fine Forgiveness Program During National Library Week; April 7-13 2019
- G. Discussion and Possible Action on FY 2018-2019 Per Capita Grant Application
- H. Discussion and Possible Action on Process for Library Closures
- I. Discussion and Possible Action on Study Rooms Policy – Second Reading
- J. Discussion and Possible Action on Tax Objectors Vs. County of Lake
- K. Second Half of Year Review of Closed Session Minutes (5 ILCS 120/2.06) and (5 ILCS 120/2(c)(21))

11. Executive Session

The review of closed session minutes, as defined in this Act, "Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06." (5 ILCS 120/2(c)(21).)

12. General Good and Welfare

13. Adjournment