

## Friends of the Round Lake Area Public Library

### Donation Guidelines

The library accepts used Books, CDs and DVDs. Your donations are tax deductible and your items may be used to enhance the library's collection.

#### **Friends will no longer accept:**

- Reader's digest condensed books
- Encyclopedias
- VHS or cassette tapes
- Magazines
- Discarded items from other libraries
- Textbooks of any kind
- Computer and business books more than 3 years old
- Record albums
- Books that are:
  - Written in or highlighted
  - With missing, torn, or loose pages or covers
  - Yellowed, smoke damaged or damaged in any other way
  - Stored in a damp, musty environment

Please consider donating your used materials that are in good condition. Donations are accepted during open hours. If you require assistance with a large donation, please call the library prior to your arrival.

Contact Molli Larson (847) 546-7060, ext. 136 or [mlarson@rlalibrary.org](mailto:mlarson@rlalibrary.org).